ES-4303
08-17

State of Kansas

Department for Children and Families

Economic & Employment Services

Case Number:

Client Name:

Client Address:

Dear      ,

Each month we like to contact benefit recipients to see how things are going. You have been selected for the month of      . We would love to hear about how your job search, school, community or volunteer service, or employment is going.

Please contact me at       by       to discuss your       activities. Thank you for your help, and I look forward to hearing from you.

 Sincerely.